

MINUTES
OF THE
BOARD OF MAYOR AND ALDERMEN

June 8, 2023

The Board of Mayor and Aldermen of the City of Henderson, Tennessee met in regular session on Thursday, June 8, 2023, at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Robert W. (Bobby) King. City Recorder Jim E. Garland called the roll with the following being present:

Aldermen: Mark A. Barber, Donna Butler, Buel Maness, Michael Phelps, Jason Rhodes, and Keith Smith.

Also present at the meeting were: City Recorder Jim E. Garland, Police Chief Gary Davidson, Building Official Brent Beshires, Public Works Director Carter Scales, Fire Chief Doug Acred, Utility Director Darryl Green, and Asst CMFO Alicia Holder.

Mayor King called the meeting to order at the appointed time. Alderman Maness gave the invocation and Alderman Butler led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. A motion was made by Ald. Barber to accept the minutes as presented, duly 2nd by Ald. Phelps. Motion carried.

The accumulated accounts were presented for informational purposes. Ald. Smith referred to item #29 on page B-1, payment to Digital Ally in the amount of \$4055.00, and asked how many cars this covered. Chief Davidson stated that this was one camera system for one car. There being no further questions on the accounts, the meeting continued.

The first item on the agenda was a call for delegations to address the board.

Delegation (if any):

1. Mrs. Pam Nash of the Carl Perkins Center. Ms. Nash was unable to attend due to illness.

Ms. Patricia Jones (a concerned citizen) addressed the board stating that most of the clients (children) of the Carl Perkins Center are from the city and the center serves the children and families. Child abuse affects everyone.

Ms. Delaine Bottoms (VP of Carl Perkins Center) addressed the board next and stated that the current center does not have adequate rooms for the very private conversations that take place nor are they welcoming and relaxing to a child in need. The director has only been able to hold one program at a time due to the current size. They have moved into a new building that should feel more like a home environment versus a cold office environment and the increased size will allow multiple programs at the same time. The center has always passed state inspections. The center is asking for the city's help to complete the child-focused, family-centered facility – this is a one-time request and would help get the center accredited in Chester County. They are asking for a donation

in the amount of \$100,000.00. This includes approximately \$50,000.00 that will help furnish the facility to make it more of a home environment.

Ms. Kirbi Fahs (Director) stated that people think that since they do not hear about it that it does not happen here but one in ten children are sexually abused before their 18th birthday. The Carl Perkins Center helps from disclosure to conviction/resolution and they are with the victim/family every step of the way.

Ald. Butler stated that they would like to see their last year's audited financial statements and give the board time to review them and have them come back for the next meeting.

Ald. Smith stated that the city does not always match dollar for dollar with the county since city residents are also county residents and are funding the county donation as well. He stated that the city has already committed all the ARP funds and any funds will have to come after July 1 (the new budget year) from the undesignated line item.

Ms. Bottoms stated that all the money raised in Chester County stays in the county.

Ms. Jones added that they have gone to other folks for funds other than just the local governments.

Mayor King stated that this item will be put on next month's agenda and the board may go visit the new facility.

There being no further delegations, the meeting continued.

The first item on the agenda was to consider final action on the 2023-2024 City Budget and Tax Rate as well as the American Rescue Plan (ARP) Budget.

1. Public Hearing on the proposed budget.
2. Consider the Ordinance on the second/final reading approving the 2023-2024 City Budget and Tax Rate of \$0.90.
3. Consider the Ordinance on the second/final reading approving the ARP Budget.

Mayor King opened the public hearing. There were no comments. Mayor King closed the public hearing

Recorder Garland stated that it was the same City Budget and Tax Rate Ordinance that passed on the first reading last month. A motion was made by Ald. Barber to adopt the 2023-2024 City Budget ordinance on the final reading, duly 2nd by Ald. Phelps. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna Butler, Buel Maness, Michael Phelps, Jason Rhodes, and Keith Smith.

Noes: None.

Mayor King declared Ordinance #562, as approved on the final reading.

Recorder Garland stated that it was the same ARP Budget that passed on the first reading last month. A motion was made by Ald. Smith to approve the ordinance approving the ARP Budget on the final reading, duly 2nd by Ald. Barber. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna Butler, Buel Maness, Michael Phelps, Jason Rhodes, and Keith Smith.

Noes: None.

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Mayor King declared Ordinance #563, as approved on the final reading.

The next item on the agenda was to consider a Resolution approving the Operations and Capital Expenditure Budget for the Water/Sewer Fund and the Natural Gas Fund. Assistant CMFO Holder stated that the comptroller is pushing for the utility budgets to be adopted via a resolution going forward – previously the budget only required a motion. There have been no changes to the budget since the budget committee meeting. A motion was made by Ald. Rhodes to approve the 2023-2024 Utility Department Operations and Capital Expenditures Budget as presented, duly 2nd by Ald. Smith. Upon a roll call vote, the following was cast:

Ayes: Mark A. Barber, Donna Butler, Buel Maness, Michael Phelps, Jason Rhodes, and Keith Smith.

Noes: None.

Mayor King declared Resolution #2023-007 as passed.

The next item on the agenda was to consider line-item adjustments to the 2022-2023 Budget (Current Year). Recorder Garland stated that this time of year there are normal budget line-item adjustments to get us in line for year-end. He and Ms. Holder were able to balance line items within each department. After further discussion, a motion was made by Ald. Smith to accept the line-item adjustments as presented amending the current 2022-2023 budget, duly 2nd by Ald. Butler. Motion carried.

Account No.	Description	Budget	Change	New Budget
Expense Accounts				
110-41810-263	GG Copier Maintenance	\$ 3,200.00	\$ 500.00	\$ 3,700.00
110-41810-900	GG Equip Purchases	\$ 10,000.00	\$ (500.00)	\$ 9,500.00
110-42100-314	PD Dispatch Computers	\$ 4,000.00	\$ 800.00	\$ 4,800.00
110-42100-795	PD Shop with a Cop	\$ 4,000.00	\$ 1,850.00	\$ 5,850.00
110-42100-798	PD Towing Service	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00
110-42100-316	PD Tyler Software Fees	\$ 20,000.00	\$ (4,150.00)	\$ 15,850.00
110-42200-142	FD Hospital & Life Insurance	\$ 34,500.00	\$ 2,400.00	\$ 36,900.00
110-42200-331	FD Diesel, Gas and Oil	\$ 6,000.00	\$ 500.00	\$ 6,500.00
110-42200-162	FD Volunteer Salaries	\$ 50,000.00	\$ (2,900.00)	\$ 47,100.00
110-43100-180	ST Contract Mowing with County	\$ -	\$ 2,000.00	\$ 2,000.00
110-43100-269	ST STBG W. Main Paving	\$ -	\$ 15,000.00	\$ 15,000.00
110-43100-900	ST Equipment Purchase	\$ 4,400.00	\$ 1,650.00	\$ 6,050.00
110-43100-268	ST Paving	\$ 195,600.00	\$ (18,650.00)	\$ 176,950.00
110-44143-249	DP Utilities	\$ 3,500.00	\$ 500.00	\$ 4,000.00
110-44143-329	DP Materials & Supplies	\$ 1,500.00	\$ 1,200.00	\$ 2,700.00
110-44143-266	DP Improvements	\$ 10,000.00	\$ (1,700.00)	\$ 8,300.00
110-44400-249	CP Utilities	\$ 15,000.00	\$ 3,000.00	\$ 18,000.00
110-44400-937	CP Facilities	\$ 10,000.00	\$ (3,000.00)	\$ 7,000.00
124-43230-142	SAN Hospital & Life Insurance	\$ 48,000.00	\$ 3,400.00	\$ 51,400.00
124-43230-261	SAN Truck Maint	\$ 25,000.00	\$ 2,000.00	\$ 27,000.00

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124-43230-331	SAN Diesel, Gas & Oil	\$ 22,000.00	\$ 4,000.00	\$ 26,000.00
124-43230-998	SAN - Funds in Reserve	\$ 96,600.00	\$ (9,400.00)	\$ 87,200.00
312-41900-920	ARP CH Buildout Project	\$ 750,000.00	\$ 100,000.00	\$ 850,000.00
312-41900-948	ARP Sanitation Truck	\$ 175,000.00	\$ 1,000.00	\$ 176,000.00
312-41900-937	ARP City Park Matching Fund	\$ 500,000.00	\$(101,000.00)	\$ 399,000.00
		\$1,989,800.00		\$1,989,800.00
	Total Change		\$ -	

The next item on the agenda was to consider allowing the Water/Sewer Fund to apply for a TDEC ARP Competitive Grant for equipment. UD Green stated that this is a competitive grant for equipment. Each application received by the state would be scored and the top applications would receive funding. It will be a 10-15% match. The deadline for the application is August 8th, 2023. He will be meeting with our engineer to get the best score. After further discussion, a motion was made by Ald. Butler to move forward with the application process, duly 2nd by Ald. Barber. Motion carried.

The next item on the agenda was to receive a report from UD Green on issues with local businesses' grease traps and possible solutions. UD Green stated that approximately every three months for a restaurant that generates a lot of grease, they have to have their grease traps pumped. He stated that the number of grease haulers has decreased due to JEA rules so they must go to Newbern or Henry County to dump the grease and this drives the costs way up. For a local business, to meet our requirements by our ordinance, the cost is increasing tremendously. JEA does grease traps differently in that JEA has a contract with the pumper and when they pump a trap at a restaurant, the grease goes to a grease treatment system at JEA where the volume is verified. JEA then pays the pumper and then JEA sends a bill to the restaurant. This ensures the traps are being pumped at regular intervals. JEA may allow us to piggyback on their contract and save our restaurants money. In this case, JEA would bill HUD and then HUD would bill the business. He will meet with local restaurants and JEA to work out the details.

Any other Business:

Mayor King stated that he is getting some complaints about garbage being left on city streets. Ex: someone taking a bag of garbage to the corner before trash day and then another bag of garbage before trash day so that on trash day, there may be four bags of garbage to be picked up. The neighbors are complaining to him because they see the trash bags or cans on the street for weeks. He is asking PWD Scales to address these issues as needed.

Fire Chief Acred let the board know last month that he was finishing up the SOPs and brought each board member a thumb drive with the SOPs on it so that they can review them.

PWD Scales stated that they did a second round of sidewalk updates (concrete) on Crook and North Avenues.

Ald. Barber commended the PWD on the sidewalk project. It looks good and he has received good feedback on the progress. He then asked Recorder Garland for an update on the Park Grant. The pre-application has been submitted but he has not heard anything back on the application process.

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Ald. Smith asked about the bids on the furniture and when that was to be presented. Mayor King stated that when the bids are open, Recorder Garland would email them the information on the low bid.

Ald. Smith added a compliment to the PW crew for getting the sidewalks fixed.

Ald. Smith then asked about the Water/Sewer Profit and Loss and noted that there is a loss showing in the sewer and asked if that would be covered. Asst CMFO Holder stated that this was due to the chemical issues. UD Green is making the chemical issue a priority.

There being no other business, a motion was made by Ald. Barber to adjourn, duly 2nd by Ald. Smith. Motion carried.

Signed: Robert W. King

APPROVED: _____
MAYOR

Signed: Jim E. Garland

ATTEST: _____, CITY RECORDER