



**Request for Disconnection of Services**

Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

\_\_\_\_\_

I am requesting the

\_\_\_\_\_ Natural Gas Service  
(Customer initials)

\_\_\_\_\_ Water  
(Customer initials)

service be disconnected from my property on the \_\_\_\_\_, \_\_\_\_\_.

Month Day Year

Please send my final bill to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Utility Department Representative: \_\_\_\_\_ Date: \_\_\_\_\_

---

---

UTILITY DEPARTMENT USE

Account Number: \_\_\_\_\_

Service Disconnection Date: \_\_\_\_\_ Service Disconnection Time: \_\_\_\_\_

Service Disconnection Made By: \_\_\_\_\_  
(Print Name)

Service Disconnection Made By: \_\_\_\_\_  
(Signature)

Water Meter Number: \_\_\_\_\_ Ending Reading: \_\_\_\_\_

Gas Meter Number: \_\_\_\_\_ Ending Reading: \_\_\_\_\_