

MINUTES  
OF THE  
BOARD OF MAYOR AND ALDERMEN  
MAY 11, 2017  
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The Board of Mayor and Aldermen of the City of Henderson, Tennessee met in regular session on Thursday, May 11, 2017 at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Robert W. (Bobby) King. City Recorder Jim E. Garland called the roll with the following being present:

Aldermen: Mark A. Barber, Donna R. Butler, Johny R. Farris, Buel Maness  
Michael Phelps and Keith Smith.

Absent: None.

There also present at the meeting were: City Attorney Jerry Spore, City Recorder Jim E. Garland, Police Chief Wilton Cleveland, Public Works Director Carter Scales, Fire Chief Glenn Bryan, Building Official Brent Beshires and Utility Director Darryl Green.

Mayor King called the meeting to order at the appointed time. Alderman Michael Phelps gave the invocation and Alderman Mark Barber led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. Ald. Smith brought an error to the attention of Recorder Garland. The amount listed for the street light replacement on page 2 was listed as \$260,000 when the actual amount was estimated to be \$164,000. There being no other corrections to the minutes, motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Butler to approve the minutes as prepared. Motion carried.

The accumulated accounts were presented for informational purposes. Ald. Smith made some comments concerning the accounts. Those comments were addressed. There being no other questions on the accounts, the meeting continued.

Mayor King asked if anyone in the audience wished to address the board.

Police Chief Cleveland asked to make a presentation at the meeting to the winners of the police department patch design contest. The contest rules were presented to the students at the CC Schools a couple of months earlier. The submitted designs were reviewed and winners selected by a panel of local business people. Winners included Alyssa Kelly – 2<sup>nd</sup> Grade, Savannah Williams – 3<sup>rd</sup> Grade, Owen Osburn – 7<sup>th</sup> Grade, Max Maples – 11<sup>th</sup> Grade, Allison Brigman – 10<sup>th</sup> Grade. The Grand Prize Winner was Mikayla Weeks. Ms. Weeks was unable to attend the meeting due to a State Softball Game. The grade winners were presented with a Kindle Fire and the Grand Prize Winner Ms. Weeks will be awarded with a Yoga Book tablet computer. Chief Cleveland unveiled the winning patch design.

Mr. Phillip Mullins, VP of Operations for Southwest Tennessee Electric (STEMC) again appeared at the board meeting to continue the discussion of STEMC replacing all the city street lights with LED Fixtures to make all lighting more uniform and to save money due to lower energy cost. The city also hoped to improve overall lighting levels during this project. There was a long discussion concerning this proposed project. STEMC had already placed several 48 watt LED fixtures on White Ave between 2<sup>nd</sup> and 4<sup>th</sup> Streets as well as a couple of 143 watt fixtures on East Main at Mifflin Ave. These had been observed by the board members. After considerable discussion, the mutual understanding was that STEMC would install 143 watt fixtures on East Main from Cason to SR100 using 12' arms on all fixtures East of Mifflin Ave. They would also install additional, 48 watt fixtures on White Ave. from 2<sup>nd</sup> to 4<sup>th</sup> where there was a light on each pole instead of the current every other pole. The board members would review this project after completion and make a decision on the overall project.

As approved last meeting, Mr. Mullins reported that STEMC had begun work on their pole yard just south of the water plant. STEMC had laid a curb and graveled the area. Mr. Mullins stated that the curb was laid to prevent the gravel from spilling into the street. Board members stated they had seen the work and that it did meet the requirements to allow vehicular traffic down the street to W. Mill Street.

Mrs. Deborah Grantham addressed the board pertaining to an issue she had contacting Chief Cleveland. She received a concern from one of her tenants in a duplex about the resident in the adjoining duplex. She being the landlord spoke to Chief Cleveland about 11:00 AM on 4-17 concerning this matter and was told she would be contacted back. She did not receive a return call. After not receiving a return call after leaving several messages, she returned to the police department and met with Chief Cleveland. She later spoke with her tenant to see if the police department had contacted her and they had not. Mrs. Grantham made several calls to the department over several days and did not receive a return call. After making contact finally with Chief Cleveland, she noted Chief Cleveland stated he had issues with the lack of manpower to deal with all the phone calls. Mrs. Grantham went on to state that Chief Cleveland should not have to answer his own phone. She stated he needed some more clerical help to deal with these types of issues. Ald. Smith advised Mrs. Grantham that the board had met in recent budget meetings and it appeared that a part time clerk would be approved for the police department. Ald. Farris asked Mrs. Grantham and Chief Cleveland if this issue had properly addressed at this time. Without going into details, Chief Cleveland did state the department was addressing the issue the tenant had.

Recorder Garland advised the board members that about a year earlier, the board approved a 30 year natural gas deal with TEAC for 25¢ below market price for approximately 200 MMBTU of gas per day. Due to market conditions, this deal has not developed. TEAC has asked if the city would be interested in participating in a replacement deal that breaks the 30 years into three renewal periods that would guarantee pricing of 30¢ below market for the first period, 20¢ for the second period and 25¢ for the final period. If the agreement could not provide these minimum savings at the renewal periods, the city has the option to terminate the agreement. Recorder Garland recommended this agreement. The proposed agreement had been reviewed by Attorney Spore who saw no issues with it. The board members had been provided the approving Resolution (Resolution No. 2017-002) in their packets entitled:

**A RESOLUTION AUTHORIZING THE PURCHASE OF NATURAL GAS FROM THE TENNESSEE ENERGY ACQUISITION CORPORATION; APPROVING THE EXECUTION AND DELIVERY OF A NATURAL GAS SUPPLY AGREEMENT RELATING TO SAID PURCHASE; CONSENTING TO THE ASSIGNMENT OF CERTAIN OBLIGATIONS UNDER THE NATURAL GAS SUPPLY AGREEMENT IN CONNECTION WITH THE ISSUANCE OF BONDS BY THE TENNESSEE ENERGY ACQUISITION CORPORATION; AND FOR RELATED PURPOSES**

After due discussion, motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Smith to adopt Resolution No. 2017-002 thereby approving participating in the new 30 year gas purchase agreement. Upon a roll call vote the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Johny R. Farris, Buel Maness,  
Michael Phelps and Keith Smith.

Noes: None

Therefore Mayor King declared Resolution No. 2017-002 duly adopted.

Recorder Garland advised that it was time once again to award the contract for the annual audit for year ending June 30, 2017. The current auditor, Mike Hewitt of Alexander, Thompson & Arnold PLLC (ATA) prepared a cost estimate of \$25,045 plus a \$3,750 for the single audit fee (if needed). Recorder Garland presented a history of the cost of the audit in a report and recommended hiring ATA to complete the audit. Recorder Garland stated that the fee only increased by approximately 3.5% over last year's fee. Recorder Garland stated that the city would not be required to have a Single Audit thus saving that fee. After due consideration, motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Butler to approve the audit contract with ATA. Motion carried.

The Utility Department had been discussing contracting out the bill printing and mailing services as well as offering on-line bill payment for customers for some time. The department took bids/proposals from companies for these services. Utility Office Manager Alicia Holder handled this process and was recognized to present detailed report and recommendation on the outcome. Bids/Proposals were received from four companies including Arista Information Systems, Brothers Printing, Bluegrass, and DataProse. Each vendor's proposal was reviewed using their pricing, do they provide all services requested, their service history with Local Government (the city's utility billing system) as well as customer references. The board was reminded that bills would be printed on an 8 ½ by 11" sheet of paper, inserted in an envelope with a return envelope. Additional inserts could also be added to the bills when needed for a fee. No disconnect notice (red cards) would be mailed with this new system. Based on all the information, Ms. Holder as well as Recorder Garland recommended awarding the 24 month contract to Arista Information Systems of Duluth, Ga.

After discussion, motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Barber to award the contract to Arista. Motion carried.

UT Director Darryl Green advised the board that Water Well #6 needed to be repaired but the extent of the repairs could not be determined until the well was pulled from the ground and an assessment was completed. After due discussion, motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Maness to authorize UD Green with approval of Mayor King to make the repairs necessary on Water Well #6. Motion carried.

Minutes – May 11, 2017 (Cont'd)

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UD Green addressed the board concerning needed repairs to the Bethel Springs Natural Gas Gate Station. The building was in need of a new metal roof with better venting and replacing the soffits and fascia boards with vinyl. The estimated cost is \$6,500. Ald. Smith noted that it would be helpful in the future for this and other items; that more detailed information be provided in the packet. This would make him more comfortable making a decision. With that being said, motion was made by Ald. Smith, 2<sup>nd</sup> by Ald. Farris to approve the repairs. Motion carried.

A budget meeting was set for Tuesday, May 16<sup>th</sup> at 5:00 PM for the final discussion of the General Fund Budgets.

PWD Carter Scales advised the board that the “No Through Trucks” signs had been installed. He also stated that the new exercise equipment was installed at the Gene Record Park.

Police Chief Cleveland wanted to make sure that everyone knew the homicide suspect was taken into custody in St. Louis and the CC Sheriff’s Department would be handling getting him returned to Henderson to face charges.

Ald. Maness mentioned that a person recently fell and was injured on the steps in front of a business on Front Street. The steps were old and only contained two steps and do not have a handrail. He asked if the city could repair/replace those steps and improve this area. The board members were asked to look at this area and they could discuss options Tuesday night at the budget meeting.

There being no other business, motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Phelps to adjourn. Motion carried.

Signed: Robert W. King

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST:

Signed: Jim E. Garland

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CITY RECORDER