

MINUTES  
OF THE  
BOARD OF MAYOR AND ALDERMEN  
MARCH 9, 2017  
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The Board of Mayor and Aldermen of the City of Henderson, Tennessee met in regular session on Thursday, March 9, 2017 at 7:00 P.M. in the Council Chamber of the City of Henderson City Hall. Present and presiding was Mayor Robert W. (Bobby) King. City Recorder Jim E. Garland called the roll with the following being present:

Aldermen: Mark A. Barber, Donna R. Butler, Johny R. Farris, Buel Maness,  
Michael Phelps and Keith Smith

Absent: None.

There also present at the meeting were: City Attorney Jerry Spore, City Recorder Jim E. Garland, Police Chief Wilton Cleveland, Public Works Director Carter Scales, Fire Chief Glenn Bryan, Building Official Brent Beshires and Utility Director Darryl Green.

Mayor King called the meeting to order at the appointed time. Alderman Michael Phelps gave the invocation and Alderwoman Donna Butler led the Pledge to the Flag. The following proceedings were entered here-to-wit:

The minutes of the previous regular meeting were presented for approval. There being no corrections to the minutes, motion was made by Ald. Smith, duly 2<sup>nd</sup> by Ald. Barber to approve the minutes as prepared. Motion carried.

The accumulated accounts were presented for informational purposes. Ald. Smith asked about the invoices related to the knuckleboom loader truck repair. PWD Scales reported that he repairs had been made and it had been returned to service. There being no other questions on the accounts, the meeting continued.

Mayor King advised the members that he was skipping ahead on the agenda to the proposed rezoning ordinances due to the fact Ald. Maness had another engagement he had to attend.

The first item considered was action on an ordinance to rezone property located at 686 W. Main Street from R-1 (Low Density Residential) to B-1 (General Business). The rezoning request had been recommended by the Planning Commission. Mayor King opened the meeting for a Public Hearing on the rezoning. The said public hearing had been duly advertised in the "Chester County Independent" newspaper. Building and Zoning Official Brent Beshires advised that the property did border a B-1 zone on two sides. There being no public comments, Mayor King closed the public hearing.

Motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Barber to pass the ordinance to rezone 686 W. Main Street on the first reading. Upon a roll call vote the following was cast:

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Ayes: Mark A. Barber, Donna R. Butler, Johny R. Farris, Buel Maness,  
Michael Phelps and Keith Smith.

Noes: None.

Motion was made by Ald. Butler, duly 2<sup>nd</sup> by Ald. Maness to pass proposed Ordinance No. 501 rezoning 686 W. Main Street from R-1 to B-1 on the second/final reading. Upon a roll call vote the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Johny R. Farris, Buel Maness,  
Michael Phelps and Keith Smith.

Noes: None

Therefore Mayor King declared Ordinance No. 501 passed and the property rezoned.

The next item considered was an ordinance to rezone property located at the southeast corner of US Hwy 45 South and Memory Lane from Regional FAR (Forestry, Agriculture and Residential) to B (Regional Business). The rezoning request had been recommended by the Planning Commission. Mayor King opened the meeting for a Public Hearing on the rezoning. The said public hearing had been duly advertised in the “Chester County Independent” newspaper. Building and Zoning Official Brent Beshires explained that this property was just outside the city limits across Memory Lane from J & B Small Engines. There being no public comments, Mayor King closed the public hearing.

Motion was made by Ald. Butler, duly 2<sup>nd</sup> by Ald. Farris to pass the ordinance to rezone the property on the first reading. Upon a roll call vote the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Johny R. Farris, Buel Maness,  
Michael Phelps and Keith Smith.

Noes: None.

Motion was made by Ald. Smith, duly 2<sup>nd</sup> by Ald. Maness to pass proposed Ordinance No. 502 rezoning property located at the southeast corner of US Hwy 45 South and Memory Lane from Regional FAR (Forestry, Agriculture and Residential) to B (Regional Business) on the second/final reading. Upon a roll call vote the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Johny R. Farris, Buel Maness,  
Michael Phelps and Keith Smith.

Noes: None

Therefore Mayor King declared Ordinance No. 502 passed and the property rezoned.

Mayor King excused Alderman Maness from the meeting and thanked him for attending to deal with the ordinances above.

Mayor King asked if anyone in the audience wished to address the board. There being none, the meeting continued.

The next item to be considered was a funding request from CC Solid Waste for 50% of the cost of TDEC required improvements at the transfer station off Talley Store Road used by city sanitation trucks. CC Solid Waste Director Danny Benard addressed the board stating that TDEC had been wanting them to collect the leachate water that passes through the garbage and not allow it to soak into the ground for two to three years. TDEC has now issued them an order for this to take place. In order to do this, a roof needs to be built over the dumpster area used by the city trucks to reduce the amount of leachate as well as installing collection pipes and a collection tank to collect the water. This water would have to be disposed of in the proper manner. He was currently working with the city to see if the water could be disposed of in the wastewater lagoons. UD Green stated that the leachate water would have to be tested to make sure the lagoons could handle containments based on the lagoon permit limits.

The county had bid the project of the roof and the collection pipes and tank with the low bidder being E & T Construction at a total cost of \$65,753.75. After due discussion, motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Phelps for the city to fund the 50% share of the construction (approximately \$33,000). Motion carried.

Recorder Garland advised the board that prior to beginning our CDBG Housing Grant in a target area on N. Franklin; the city must approve the Policies and Procedures (P & P) for the project. A draft of the 29 page P & P was prepared by the city's consultant Nelson Community Development Group. The draft had been approved by ECD which administers the program. A resolution adopting the P & P would have to be adopted.

Motion was made by Ald. Farris, duly 2<sup>nd</sup> by Ald. Barber to adopt Resolution No. 2017-001 entitled: "Resolution to adopt the Policies and Procedures for the Community Development Block Grant (CDBG) Housing Rehabilitation Program". Upon a roll call vote the following was cast:

Ayes: Mark A. Barber, Donna R. Butler, Johny R. Farris, Michael Phelps  
and Keith Smith.

Noes: None.

Absent and Not Voting: Buel Maness

Therefore Mayor King declared Resolution No. 2017-001 adopted and the Housing Grant Policies and Procedures approved.

Recorder Garland addressed the board asking permission to take proposals from companies that can provide Utility Bill Printing and Mailing Services along with Online Utility Bill Payment Processing. This had been discussed for some time and the staff feels that it is time to go this route to eliminate the current system of printing and mailing bills on the blue postcards. The in house equipment is in need of replacing and the post cards themselves many times get destroyed in the mail process. Almost all utility companies have outsourced this process. The city would convert to an 8 ½ by 11 inch paper bill that would be mailed in a regular envelope. This will allow for more information to be placed on the bill. As part of this proposal, the city wished to allow the company to provide a website where customers can pay their bills online. This is a service that many customers are asking for and this will reduce clerk time processing payments. After due discussion, motion was made by Ald. Butler, 2<sup>nd</sup> by Ald. Phelps to approve taking proposals for this service and report the results back to the board. Motion carried.

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UD Darryl Green updated the board on the ongoing utility projects. He stated that all the gas mains that had been planned for the current budget year had been completed with the exception of the bridge bore on Enville Road.

PWD Scales reported that the warning sign on North Ave at the First United Methodist Church was installed and will be flashing no later than Monday.

Fire Chief Glenn Bryan advised the board of an opportunity to apply for a \$6,000 grant through Tennessee Forestry with a 50% local match. The items being applied for are standard items that the department needs. The board had no issue with applying for the grant.

Recorder Garland was happy to announce to the board that prior to the end of the month the city would make the last payment on a \$4.8 Million Refinancing Bond that was issued in 2002. The refinancing saved the city \$413,000 over the life of the refunding bond as compared to the original bonds. The bonds were for General Obligation, Water, Wastewater and Natural Gas liabilities.

Police Chief Wilton Cleveland advised the board that he initiated a program/contest with the schools to solicit from the students designs for a new patch for the department. He thought the entries would be brought back by the end of the month and would be presented at the April board meeting.

Ald. Barber asked about the damaged railing on Main Street. Recorder Garland stated that a quote on the repair had been received and forwarded to the trucking company's insurance company and they were going to have an adjuster in town within a couple of days.

Ald. Smith discussed the decorative lamp pole that was damaged in front of the Courthouse. That was part of the county project so they were handling the claim on that damage. He suggested that the city consider ordering some extra poles and lights for future situations where the lamps are damaged.

Mayor King advised the board members that the Board Members and the Department heads were going to be grilling at the first Arts in the Alley of the year on Thursday, March 18<sup>th</sup>.

Ald. Farris stated that the city could take some steps to keep large trucks out of downtown. He asked that Police Chief Cleveland, Mayor King and PWD Scales work to come up with some truck routes to eliminate some of the truck traffic downtown and on city streets.

Ald. Farris also spoke about several street lights that are not burning. He asked that the police, utility and public works employees all work together to make sure these get reported to Southwest Electric for repair. Ald. Farris also asked that a new street light be installed on the first pole on O'Neal Lane just off White Ave. This was a dark intersection.

Mayor King stated that he met with STEMCO today on the possibility of installing LED Street Lights. There was a plan to install a test area on East Main from Cason Ave east to SR 100. The figures for the test area would be prepared and presented back to the city. This was discussed in depth.

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There being no other business, motion was made by Ald. Barber, duly 2<sup>nd</sup> by Ald. Phelps to adjourn. Motion carried.

Signed: Robert W. King

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST:

Signed: Jim E. Garland

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CITY RECORDER